



Ector County Commissioners' Court

September 12, 2023

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,  
Odessa, Texas

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**CALL TO ORDER-** Judge Dustin Fawcett

**INVOCATION-** Commissioner Mike Gardner

**PLEDGE OF ALLEGIANCE-** United States and Texas

**SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS**

1. *Reappointment of Shaun Oglesby- Emergency Communications Board, Mike Gardner- Commissioner Pct. #1:*

To consider, discuss, and take any necessary action to reappoint Shaun Oglesby to the Emergency Communications Board.

2. *West Odessa Baptist Church Festival Road Closure, Mike Gardner- Commissioner Pct. #1:*

To consider, discuss, and take any necessary action to approve a road closure from West University down Flamingo Ave. to the West Odessa Baptist Church alley way for the West Odessa Baptist Church Festival on October 14th, 2023.

3. *Travelers Total Loss Declaration- Unit #903, Sam Brijalba- HR Safety/Risk Coordinator:*

To consider, discuss, and take any necessary action regarding a *total loss declaration* per Travelers Insurance regarding Unit #903 – Ector County Building Maintenance – 2009 Ford Super Duty F-250 XL – License # Texas 1017764 – VIN #1FTNF20Y79EA51002, and requesting to declare this item as "*salvage property*", dispose of said item per Section 263.151, and remove from County inventory.

4. *Cell Phone Allowance, Steven Davis- Public Works Director:*

To consider, discuss, and take any necessary action to approve a monthly cell phone allowance for Department Coordinator Amber Valles to compensate for the work calls she currently takes using her personal cell phone including: work order requests, vehicle fuel requests, and other County department requests; this monthly allowance would be taken out of account # 002-810-5151.

5. *Donation, Aaron Martin- Coliseum Director:*

To consider, discuss, and take any necessary action to accept the donation of a 6.5ft. Rascal Pro Arena Drag Implement by Bob Steakley for use in the Ector County Coliseum Horse Arena.

## AWARD OF BIDS/PROPOSALS

6. *Road Construction Inspection Services RFQ, Lucy Soto- Purchasing, Steven Davis- Public Works Director:*

To consider, discuss, and take any necessary action regarding the evaluation, ranking of Statements of Qualification, and the Request for Qualifications for Road Construction Inspection Services for Ector County's West 42nd Street Improvement Project, and authorize the start of negotiations for the inspection and testing of materials for this project.

## CONTRACTS/AGREEMENTS/GRANTS

7. *2023-2024 Friends of the Library Grant, Howard Marks- Library Director:*

To consider, discuss, and take any necessary action to approve the acceptance of the *Friends of the Ector County Library Grant* for \$25,000.00, and authorize the County Judge to sign all documents associated with this agenda item; the Grant award is dated from October 2023 - September 2024, and will be used for any programming costs and any fees/supplies associated with equipment, books, marketing, etc.

8. *Airless Paint Striping Truck- Public Works, Lucy Soto- Purchasing, Steve Davis- Public Works Director:*

To consider, discuss, and take any necessary action regarding the purchase of a TS-AL240 Airless Paint Striping Truck from EZ-Liner through a Sourcewell Cooperative Purchasing Contract using ARPA funds, and authorize the County Judge to sign all documents associated with this agenda item.

9. *Medicare Advantage and Prescription Drug Plan Award, Lucy Soto- Purchasing, Dana McWilliams- HR Director:*

To consider, discuss, and take any necessary action regarding the award for Medicare Advantage and Prescription Drug Plan (RFP # 23-08-23-01) to Blue Cross Blue Shield.

10. *Vertosoft OpenGov Procurement Software Contract, Lucy Soto- Purchasing:*

To consider, discuss, and take any necessary action regarding a contract with Vertosoft for the purchase of OpenGov Procurement Software through a Texas DIR Cooperative Purchasing Contract using ARPA Funds; and authorize the County Judge to sign all documents associated with this agenda item.

11. *Oil & Gas Lease Request for Proposal Specifications, Lucy Soto- Purchasing, Lee McClendon- County Attorney:*

To consider, discuss, and take any necessary action on the *request for proposal specifications* for Oil and Gas Leases for various Ector County owned properties.

12. *Memorandum of Understanding, Lucy Soto- Purchasing, Mary Salaz- Senior Centers Director:*

To consider, discuss, and take any necessary action on the *Memorandum of Understanding* between Ector County and Meals on Wheels for the provision of meals for the Ector County Senior Centers.

13. *Bickerstaff Heath Delgado Acosta LLP- General Legal Services Agreement Revision, Lee McClendon- County Attorney:*

To consider, discuss, and take any necessary action regarding the approval of revision to the Legal Services Engagement Agreement (a General Services Agreement) between Ector County, Texas, and the law firm of Bickerstaff Heath Delgado Acosta LLP to add the following matter as an authorized legal service matter under GSA Exhibit A/Scope of Services paragraphs (a) (12) and (b) (6): oil, gas, or other mineral ownership or development; and authorize the County Judge, County Commissioners, and County Clerk to sign all documents associated with this agenda item.

14. *Interlocal Agreement- The City of Odessa, Mike Griffis- Sheriff:*

To consider, discuss, and take any necessary action to renew our interlocal agreement with City of Odessa for the 2023 Byrne Justice Assistance Grant (JAG) for the purchase of ammo for the Ector County Sheriff's Office, and authorize the County Judge, County Clerk, and County Attorney to sign all documents associated with this agenda item.

15. *LCA Contract, Debra Clay- Commissioners' Court Administrative Assistant:*

To consider, discuss, and take any necessary action on an amendment to the Engineering Services Contract between Landgraf, Crutcher, and Associates and Ector County, and authorize the County Judge, County Clerk, and County Attorney to sign all documents associated with this agenda item.

16. *Aircraft Hangar and Ground Lease Renewal, Don Stringer- Commissioner Pct. #3:*

To consider, discuss, and take any necessary action to approve the renewal of the Aircraft Hangar and Ground Lease Agreement between Odessa-Schlemeyer Field Airport, James R. (Buzz) Hurt, and Ector County, Texas, for a 5-year extension at the current rate of \$0.15/sq. ft., and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

**PLANNING AND DEVELOPMENT**

17. *MHRC Application, Eddie Landrum- Planning & Development Director:*

To consider, discuss, and take any necessary action regarding an MHRC application for 365 Mercer Road, 1.216 acre, Sterling Park, Block 14, Lot 5, and authorize the County Judge to sign all documents associated with this agenda.

**CONSENT AGENDA**

18. *Proposed Consent Agenda, County Auditor's Office:*

To consider, discuss, and take any necessary action regarding the following proposed Consent Agenda:

18a.) Line Item Transfer- Library:

To consider, discuss, and take any necessary action to approve a line item transfer to General Fund, Library, Postage, 001-690-5193 from Educational Travel, 001-690-5161 for \$400.00, and Contract Services, 001-690-5309 for \$192.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

18b.) Line Item Transfer- County Treasurer's Office:

To consider, discuss, and take any necessary action to approve a line item transfer to General Fund, Treasurer, Educational Travel, 001-270-5161 from Office Supplies, 001-270-5171 for \$772.00, and Professional Dues & Fees, 001-270-5302 for \$460.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

18c.) Line Item Transfer- Justice of the Peace #1:

To consider, discuss, and take any necessary action to approve a line item transfer to General Fund, Justice of the Peace #1, Professional Dues & Fees, 001-201-5302 from Educational Travel, 001-201-5161 for \$75, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

## **BUDGET/FINANCIAL**

19. *911 Emergency Communication District of Ector County Budget, Mike Gardner- Commissioner, Precinct #1:*

To consider, discuss, and take any necessary action to approve the 911 Emergency Communication District of Ector County Budget for Fiscal Year 2023 - 2024, and authorize the County Judge to sign all documents associated with this agenda item.

20. *Fiscal Year 2023-2024 Ector County Budget, Shelby Rigtrup- County Judge Admin:*

To consider, discuss, and take any necessary action to adopt the Ector County Budget for Fiscal Year 2023-2024, and authorize the County Judge, County Commissioners, and County Clerk to sign all documents associated with this agenda item.

21. *Public Hearing on Tax Rate, Shelby Rigtrup- County Judge Admin:*

To consider, discuss, and take any necessary action to conduct/hold a public hearing on the proposed tax rate for the Fiscal Year 2023-2024 Budget.

22. *Property Tax Increase , Shelby Rigtrup- County Judge Admin:*

To consider, discuss, and take any necessary action to ratify the property tax increase reflected in the Fiscal Year 2023-2024 Budget.

23. *Fiscal Year 2023-2024 Tax Rate, Shelby Rigtrup- County Judge Admin:*

To consider, discuss, and take any necessary action to adopt the 2023-2024 Fiscal Year Ad Valorem Tax Rate for Ector County, and authorize the County Judge, County Commissioners, and County Clerk to sign all documents associated with this agenda item.

24. *Financial Reports/Statements , Shelby Rigtrup- County Judge Admin:*

To consider, discuss, and take any necessary action to approve the Accounts Payable Fund Requirements Report for September 12th, 2023, and review County financial statements and reports.

**EXECUTIVE SESSION**

25. *Legal Matters, Shelby Rigtrup- County Judge Admin:*

To consider and discuss legal matters pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code.

26. *Real Estate, Shelby Rigtrup- County Judge Admin:*

To consider and discuss real estate issues/transactions pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code.


27. *Personnel Matters, Shelby Rigtrup- County Judge Admin:*

To consider and discuss personnel matters pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code.

**ADJOURN**

If necessary, following any closed or executive meeting, the Commissioners' Court will convene in open session to take any final action, decision, or vote on any matter deliberated in a closed meeting which has properly been noticed in compliance with Chapter 551 Government Code of Texas.

If, during the course of the meeting covered by the notice, the Commissioners' Court needs to meet in executive session, then such closed or executive meeting or session, pursuant to Chapter 551, Government Code of Texas, will be held by the Commissioners' Court on the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Court may conveniently meet in such closed or executive meeting or session convening and concerning any and all subjects and for any and all purposes permitted by Chapter 551 of said Government Code.

X 

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Dustin Fawcett  
Ector County Judge

ATTEST:

X 

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Jennifer Martin  
County Clerk

*The Ector County Commissioners' Court meetings are available to all persons regardless of disability. Individuals with disabilities who require special assistance should contact the Ector County Commissioners' Assistant at (432) 498-4000 or 1010 East 8<sup>th</sup> Street, Room 118, Odessa*

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Posted on September 07, 2023  
At 03:41 PM



Chief Deputy, Land/Vital Records  
Ector County Clerk

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